

2011

## Centennial Library 2010-2011 Annual Report

Cedarville University

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**Centennial Library  
Cedarville University  
Annual Report  
2010/2011**

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**Centennial Library  
Cedarville University  
Mission Statement**

In their service to the University community and support of the mission of Cedarville University, it is the Mission of the staff of the Centennial Library to demonstrate leadership in providing for our users an effective gateway to the world of information access and use. Within this mission the goals of the Library are:

- to develop collections and access to resources that meet the program support needs of its academic community.
  - to design and deliver services that empower its users to utilize information resources and technologies independently, critically, and efficiently.
  - to provide a physical and personal environment that enhances the educational experience.
  - to invest resources in the provision of adequate staff who are properly oriented, trained, developed, and evaluated.
  - to participate in the broader regional, national, and international resource sharing community.
  - to advance the image and awareness of the Library, its resources, its services, and its staff.
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**Centennial Library  
Cedarville University  
Vision Statement**

*The Vision for the Centennial Library at Cedarville University is to pursue excellence as an advanced multi-media information resource center with a pervasive presence in our academic community. To this end, we will strive:*

- *to pursue the employment and development of skilled information, media, and service specialists.*
- *to assure a balanced multi-format, multi-sourced information resource environment.*
- *to advance aggressive user education and instructional design support programs.*
- *to cultivate a progressive, change-oriented administrative and operational climate.*

**Centennial Library  
Cedarville University  
Annual Report, 2010/2011**

**II. Selected Highlights**

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**STAFF**

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**ESGR Patriot Award**

This unique award, provided by the Employer Support of the Guard and Reserve Organization through a nomination process, was presented to **Julie Deardorff**, *Director of Library Collection Services*, by **Laura LeMaster**, *Serials Technical Assistant*, and her husband Glen, Command Chief of the Ohio Air National Guard. The award, recognizing employers who show exceptional support for Guard members and their families, acknowledges Julie's commitment as Laura's supervisor to provide her time away from her job for participation with her husband in Ohio Guard leadership and family assistance activities.

**Library internship program**

The Centennial Library internship program is designed to allow student participants to explore the library profession as a career choice. Interns participate in a variety of activities which allow them to become familiar with the operations and services of an academic library. The Centennial Library internship program entered a new phase this semester as increased demand exceeded the number of positions available and the selection process became competitive for the first time in the five year history of the program. Three interns were chosen to take the semester long course, English Independent Study-Library Science Internship (ENG 4230). **Stacie Schmidt**, a senior History major from Santa Barbara, California, **Kaitlin Start**, a senior Graphic Design major from Saint Charles, Missouri, and **Amanda Snyder**, a senior History major from Camp Hill, Pennsylvania. All three interns are also currently student assistants on the Library staff with plans for a library career following the completion of a Masters degree in library science.

**Cardboard canoe race trophy**

Three-peats are rare, but the latest cardboard canoe team representing the Library won the department trophy for the third year in a row during the Engineering Department's annual cardboard canoe race, held on Friday, October 1st. Ten student library assistants under their advisor **Amy McCoy**, *Circulation Services Manager*, designed and built the library's entry. The canoe, expertly paddled by library student assistants, not only completed the entire course but did it in the fastest time of the day. As well, the sturdy canoe was the last canoe floating in the subsequent demolition derby.

**Library book cart drill team**

On Saturday, October 2nd, the **Centennial Cartwheelers** made their fifth appearance in

the Homecoming parade incorporating the "Road Trip" homecoming theme. This highly skilled book cart drill team, comprised of 8 pushers, entertained those along the parade route with the precision routines designed and led by Sergeant Major **Andi Mounts**, *Assistant Circulation Services Manager*. The team was supported by a cast of Library personnel and family members who distributed candy along the route. The decorations on the book carts made them look like small cars with a picture of the cart pusher in the windshield. This year's effort, directed by **Greg Martin**, *CMC Librarian*, involved several months of preparation, including drill team practices in the Library parking lot, music preparation, the transformation of book carts into "cars," and the work of many on the Library staff.

### **Conference leadership**

**Brent Etzel**, *Instructional Services Librarian*, was appointed Conference Program Director for the Association of Christian Librarians. The Association, established in 1957, is one of the oldest and largest evangelical academic library organizations in existence, with more than 500 individual and nearly 150 institutional members representing a wide spectrum of denominations. Brent will provide oversight for the teams involved in planning the annual conferences of the Association, held on college and university campuses every June. In 2011, the 55<sup>th</sup> annual conference was held at Cedarville University, which hosted the conference on three other occasions, in 1961, 1990, and 1996

### **Faculty/Staff presentations at national conference**

With the national conference of the Association of Christian Librarians being held at the University in June, a number of Library faculty and staff were involved in workshop and poster session presentations.

### **Pre-Conference (½ day presentations):**

**Greg Martin**, *CMC Librarian*. "Curriculum Materials Centers"

### **Workshops:**

**Tonya Fawcett**, *Director of Public Services*, and **Lynn Brock**, *Dean of Library Services*. "Measuring Relevance: The Context and Implementation of Library Assessment."

**Julie Deardorff**, *Director of Collection Services*. "Library Science Careers Program for Undergraduates."

**Greg Martin**, *CMC Librarian*. "Picture Book Update for 2010-11."

### **Poster sessions:**

**Jeff Gates**, *Information Services Librarian*. "Research-Savvy Students : Can Reference Librarians help CU Students become information literate?"

**Tricia Clark**, *Public Services Technical Coordinator*, and **Linda Divan**, *Library Systems*

*Coordinator.* “CULib2Go - Launching a Library mobile app service.”

**Greg Margin**, *CMC Librarian.* “Book Cart Drill Teams.”

### **Faculty/staff coming and going**

#### **Going:**

**Andi Mounts**, serving the last six years as the *Assistant Circulation Services Manager*, leaves the Library to move with her husband Eric to Charleston, West Virginia, where he will become the Senior Pastor of the Bible Center Church.

**Tonya Fawcett**, who has served the last twelve years as *Director of Library Public Services*, will be moving this summer with her husband Jeff to Grace College, where she will assume responsibilities as the director of the library. Tonya began her work here part-time in 1988 as the Interlibrary Coordinator. After stints as a Reference Assistant, an Assistant Reference Librarian, and the Reference Librarian, she assumed her role as Director of Public Services in 1999.

**Scott Deetz**, *AV Services Manager*, and **Rich Williams**, *AV Services Technician*, left the employ of the library in the transfer of the AV Services department to Computer Services beginning July 1. See “AV Services moved to new campus department” below.

#### **Coming:**

**Brent Etzel**, *Instructional Services Librarian*, will become the new Director of Library Public Services on July 1, 2011, replacing Tonya Fawcett.

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## **SERVICES**

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### **Library mobile apps implemented**

In January, CULib2GO!, the Library’s mobile application package was made available to patrons, working on Blackberry, Apple, and Android devices. CULib2GO! allows patrons to search the Centennial Library Catalog, renew library materials, contact a reference librarian for assistance (voice or email), and search the most popular EBSCO databases, such as *Academic Search Complete* and *ERIC*. Users can also download articles found in those databases. RefMobile, the mobile version of RefWorks, is also available from CULib2GO!, so students can literally carry their own research around in their pockets. This effort was led by **Tonya Fawcett**, *Director of Library Public Services*, **Tricia Clark**, *Public Services Technical Coordinator*, and **Linda Divan**, *Library Systems Coordinator*.

### **New CATS Biblical Heritage Gallery exhibit**

On January 26, a new exhibit opened in the Biblical Heritage Gallery in the Center for Biblical and Theological Studies, featuring items from the English Bible Collection of the Centennial Library Special Collections. The exhibit, developed by **Lynn Brock**, *Dean of Library Services* with graphics designed by **Carl Brandon**, *Director of Library Media Services*, was entitled “*Celebrating the Bible in English: 400 years of the King James Version, 1611-2011*,” and

celebrated the 400<sup>th</sup> anniversary of the publication of the King James Bible in England. The exhibit excluded a number of rare King James Bible editions from the 17<sup>th</sup> and 18<sup>th</sup> centuries, the earliest from 1613, pages from the first edition in 1611, and other rare English language Bible s which were forerunners of the King James Bible.

### **Freshman and Senior library surveys**

The Library has completed an annual freshmen and senior library use and satisfaction survey since 1994, only interrupted every 3 years by the use of the LibQUAL national library satisfaction survey which the Library first used in 2002. In 2008, new versions of the freshmen and senior surveys were used for the first time. For 2011, the response rate was very strong with 44% of the freshmen and 51% of the seniors completing the survey, a total of 736 responses. Overall satisfaction rates were very high. On a 1 to 7 scale, where 7 is “very dissatisfied” and 1 is “very satisfied,” the overall average survey satisfaction score by freshmen was a 1.99 and by seniors was a 1.93, numbers indicating a strong positive response to Library services.

### **AV Services moved to new campus department**

As part of the effort to consolidate all campus facility technology support under one department, the Library AV Services, which has been a part of the Library operation since the late 1970's, will move to Computer Services on July 1 This change meant that **Scott Deetz**, *AV Services Manager*, and **Rich Williams**, *AV Services Technician*, will become part of the Computer Services department staff. Scott and Rich have been a vital part of the Library team for a number of years and their important contribution to Library operations will be missed.

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## **AWARENESS/EVENTS**

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### **ACL National conference**

For the fourth time in its history, the Association of Christian Librarians held its annual conference, the 55<sup>th</sup>, at Cedarville University, hosted by the staff of the Centennial Library and the national office of the Association which is headquartered in Cedarville. The 4-day conference, held from June 13 to 16 and attended by about 200, was headlined by two nationally known keynote speakers. The first, Dr. Megan Oakleaf, an assistant professor in the iSchool at Syracuse University, is a recognized leader in library assessment, evidence-based decision making, information literacy instruction, and reference services. A second keynote speaker was Andy Bush, Director of U.S. Library Services for OCLC, the Online Computer Library Center, headquartered in Columbus, Ohio. The conference also included several pre-conferences, 30 workshops, a number of poster sessions, and vendor exhibits. Attendees also enjoyed a concert at the Cedarville Opera House.

### **Library science career dinner**

**Carol Mitchell**, *Head Librarian* of the Cedarville Community Library, was the keynote

speaker for the 5th Annual Library Science Careers Dinner, hosted by the Centennial Library faculty members. The dinner, which provides Cedarville students with the opportunity to learn about career options in library and information science and about the master of library science degree, was held on Monday, November 8, in the Stevens Student Center. Twenty students from a wide variety of majors had the opportunity to interact with university and community librarians and with students enrolled in Master of Library Science programs. In her presentation, Carol focused on the service aspect of librarianship and on the ability of a librarians to make an impact in their communities. Attendees also enjoyed a presentation by the 2010 Centennial Library interns about the benefits of the internship program.

### **Library scholarship**

The ***Centennial Library Scholarship Award in Library Science*** was established in 1997 by the Centennial Library faculty to encourage and actively support the next generation of library and information specialists, and especially to encourage those who will fill the future library faculty ranks of Christian colleges and universities. The award is available to seniors or graduates enrolled for graduate study in library and information science. Students apply for the scholarship and the selection process includes a faculty recommendation and an interview by the Library faculty selection committee. The first award was presented in 2000, and ten scholarships have been presented prior to this year. This year's recipient was **Amanda Snyder**, who plans to obtain her Masters degree through the Department of Library Science at the Clarion University of Pennsylvania. Amanda has been a Library student assistant for three years and completed the Library internship program during the Fall 2010 semester.

### **National Library Week**

Since 1958, libraries around the United States have been celebrating **National Library Week**, generally scheduled during the second full week in April. This year's theme was "The Power of Story." In the last few years the Centennial Library has developed a few NLW traditions of its own. We began our celebration with the annual used book sale. On Tuesday afternoon *Cedarville Review* authors returned to share their creative writing talents as they read their poetry, flash fiction, and fiction pieces. On Thursday, we highlighted the creativity of our students as Dr. Phipps' Storytelling class entertained us with a variety of tales. We also continued the tradition of inviting a younger group of students from CedarCliff elementary for some storytelling in the Curriculum Materials Center with Dr. Sweigard's Children's Literature students reading the books. The Centennial Library staff and librarians found a number of other ways to celebrate NLW with cookies, balloons, candy, and the delivery of Rinnova gift cards to departments with 100% participation in library collection development activities. The celebration culminated with the Library Recognitions Dinner on Friday evening, April 15.



### III. Selected Staff Review

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- Three Library faculty and staff members received University service awards:  
**Laura LeMaster**, *Serials Technical Assistant* - 5 years.  
**Andi Mounts**, *Assistant Circulation Services Manager* - 5 years  
**Tonya Fawcett**, *Director of Public Services* - 15 years
- **Tonya Fawcett**, *Director of Public Services*, received the 2011 Library **StAR award** [*Staff Achievement and Recognition Award*]. The winner is selected from nominations made by Library faculty and staff and chosen by an awards committee using one or more of the following qualities:
  - ✓ provides quality service to staff and patrons with a spirit of Christian servanthood.
  - ✓ presents a favorable image of the Library both inside and outside the University.
  - ✓ demonstrates and encourages teamwork.
  - ✓ promotes a constructive and congenial work environment.
  - ✓ seeks to be creative and innovative in job performance.
- **Erica Richey**, a senior who has worked 9 semesters in Circulation Services, received the 2011 **SOAR award** [*Student Outstanding Achievement Recognition*]. This award is presented to a student Library assistant who demonstrates leadership, creativity, service, initiative, or performance that exceeds the normal expectations of his or her job description. The award includes a bronze eagle, the placement of the recipients name on a master award plaque, and recognition in Library and campus publications. Erica was recognized for her work ethic which provided an excellent to her peers, her positive, compassionate, and sacrificial service, and her encouraging spirit as she taught and assisted others on the staff.
- **Amy McCoy**, *Library Circulation Services Manager*, is enrolled in the graduate Library school at Kent State University (Ohio), with the goal to graduate with her Master of Library and Information Science in the Fall of 2011. Amy recently received the Mary T. Kim scholarship from Kent State University which is awarded to a student in the graduate program at the Columbus campus who demonstrates an interest in management or research. Amy is studying how changes in library collections and technologies will affect the way in which libraries should serve their patrons in the future.
- **Greg Martin**, *CMC Librarian*, provided leadership in the hosting by CMC of two author programs during the year. On September 14, 2010, the CMC hosted children's and young adult authors/illustrators Christopher Canyon and Jeanette Canyon. The Canyons were visiting the Xenia Community Schools, and Rebecca Stroble, Xenia Elementary Librarian,

agreed to ask them to speak with some of our students. They spoke to Dr. Tom Sweigard's class and other invited guests about the process of writing, illustrating, and publishing children's books.

On March 15, 2011, Greg and Dr. Tom Sweigard co-hosted a visit by children's author Will Hillenbrand. Will spoke to a large group of students in the CMC at 3:00 and then spoke at an evening event to which area school teachers were invited to thank them for their work with Cedarville's pre-service teachers.

- **Brent Etzel**, *Instructional Services Librarian*, was appointed to be the new *Director of Library Public Services*, effective July 1, 2011, replacing Tonya Fawcett, who was leaving the Library staff after serving in that position since 1999.
- After an interview process during the Spring semester, **Joe Fox** was employed as the new *Instructional Services Librarian*, effective July 1, 2011, replacing Brent Etzel, who would be assuming the Director of Public Services position.
- **Amanda Snyder**, a senior student Library assistant, was the recipient of the 2011 Centennial Library Scholarship Award in Library Science. She will be attending graduate school at the Clarion University of Pennsylvania.
- **Library Student Assistants** worked 12,650 hours, representing an equivalent of 6.1 full-time staff members. About 45 percent of the Library's service hours are under the direct supervision of student assistants and their student shift leaders.

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#### IV. Selected Operational Review: 2010/11 by the Numbers

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##### Services

- The **use of Library resources** continues to grow. The use of resources encompassing all categories has been steadily increasing an average of 4.6% per year over the last three years. The total use number for 2010/2011 was over 114,000. *[See Table 1]*
- Of the 225 teaching faculty, 155 (70%) participated in the **selection of materials for the Library collection** during the academic year. Departmental faculty participation levels varied from a low of 40% to a high of 100%. Those departments with a 100% participation were Art & Design, Communication Arts, Education, Exercise & Sport Science, Language and Literature, Music & Worship, and Social Work/Criminal Justice/Sociology.
- AV Services completed 737 **equipment set-ups**.
- **MediaPLEX staff** assisted 2,133 students with printing and binding projects, and an additional 285 students with poster display and mounting projects.

- The **OhioLINK PCirc direct borrowing** system generated 14,967 PCirc transactions. Cedarville faculty and students borrowed a total of 7,042 items from other OhioLINK institutions, and those at other Ohio institutions borrowed 7,925 items from Cedarville. Since each PCirc transaction requires pulling and packaging Library materials twice (sending and receiving through the state-wide delivery system), the Interlibrary Services staff packed and unpacked a total of over 28,000 items during the academic year. *[See Table 1]*
- **Docutek electronic reserves system** experienced 11,915 “checkouts” by students, a 50% increase over 2009/2010. **Total reserve materials usage ( print and electronic)** was 14,950. *[See Table 1]*
- In addition to OhioLINK circulation transactions, **Interlibrary Services** handled a total of 1,435 lending and borrowing transactions. Total transactions by Interlibrary Services, including OhioLINK, were 16,402. *[See Table 1]*
- Reader Services staff scheduled and taught 105 **user education sessions**, serving 9 academic departments and a total of 53 faculty members. The program interfaced with a total of 1,948 students, either in person or on-line. In addition, the CMC Librarian hosted a total of 23 classes meeting in the CMC for orientation and instruction.
- Providing **reference service** involves a variety of venues including standard reference service answering questions, “Ask-a-Librarian” on-line reference services, and Individualized Research Appointments (IRA). A total of 2,955 interactions were completed during 2010/11, down 9.9% from the previous year. The total interactions included answering 2,363 reference questions and providing 61 extended IRA consultations. In addition, the Curriculum Materials Center staff answered 531 reference inquiries.

### Operations

- The annual investment in **electronic databases and full-text resources** has been rising rapidly over the last few years. Expenditures for 2010/2011 totaled \$214,215, a 5.2% increase over that spent in 2009/2010, and a 58% increase over the last 5 years. *[See Table 4]*
- A total of 304 items were added to the **Archives collection**, including 43 books and media written or produced by Cedarville University faculty or alumni.
- Continued the **upgrading of Library media equipment, library seating, office furnishings and equipment, and computer equipment**, with \$ 40,952 spent on computer, office, and media equipment. *[See Table 5 ]*

- Added 18,238 items to the **collection**, including 5,540 volumes to the print collection, 93 volumes to the bound periodical collection, 11,932 e-books, and 623 items to the media collection. *[See Tables 2 & 3]*
- **Total items in the Library collection** reached 266,215, including print, media, e-book, microform, and e-media resources.
- During the fiscal year, 5,222 books and 331 media items were **purchased for the collection**. The average cost for a book was \$40.61, up 3.4% from the average of \$39.30 in 2008/2009.
- Expenditures for **Library materials** totaled \$ 601,738, down 2.3% from 2009/2010. *[See Table 4]*
- **E-collection of on-line full-text resources continues to grow. E-books** now number over 52,000, and are all represented in the Library on-line catalog and accessible to students on-line. The Library spent almost \$15,000 on e-books during 2010/2011. **E-journal access** now totals over 23,000 titles, primarily sourced from the OhioLINK Electronic Journal Center, EBSCO-Host, JStor, and Muse. E-journal costs for the Centennial Library totaled almost \$86,000 in 2010/2011. **E-media**, primarily in the form of streaming video programs, now totals over 1,800 titles.
- A total of 2,593 **gift items** were received by the library and CMC collections. Gifts included books, journals, computer software, and media. About 8% of these items were added to the collection. Most of the remainder became part of the annual Library book sale.
- Continued patron feedback assessment with the **Senior and Freshmen Library Surveys**. The response rate for Seniors was 51% and for Freshmen was 44%, for total of 949 respondents. The results of the survey are being reviewed for appropriate responses as part of the Library assessment program.

**Centennial Library**

**Cedarville University Archives and Library Special Collections**

**Annual Report of the University Archivist**

**2010/2011**

**Supplement to the Cedarville University Centennial Library Annual Report, 2010/2011**

**Introduction**

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With the move of the Archives collection to the lower level of the library, new quarters were made available in the vacated space for the Library's rare book collection. The new space is much more conducive to preservation of those materials and significant growth space is now provided. The move of the Archives office complex is plan for completion in 2011/2012

**Archives: Year's Work at a Glance**

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A. As part of the new faculty orientation, made a presentation about the history of Cedarville University to new faculty during their orientation, including two display cases with items from both the early Presbyterian years and the early Baptist years.

B. Consulted with marketing personnel on ideas, copy, and images for the regular feature, "**A Moment in Time**," in the issues of the Inspire.

C. Served on the committee to plan for the celebration of the **125<sup>th</sup> year of Cedarville University**. Plans include an update of the centennial University history, a special convocation in January 2012, a celebration at the October 2011 homecoming, and a special exhibit in the Biblical Heritage Gallery tentatively entitled "125 Years for the Word of God and the Testimony of Jesus Christ." Planning will continue throughout the 2011/2012 academic year.

D. Continued to work with the **Cedarville Opera House Society** on plans for the development of a Gallery in the Opera House to display historical items from the Harold Strobridge Cedarville Ohio Collection.

E. **Added 304 individual items** to the Archives collection, plus one box and one folder of materials.

F. Items added to the Archives included **43 books and media published by University faculty and alumni**.

G. **Responded to research questions** including the following:

1. Information on the history of Ambassador Hall
2. Interior and exterior photos of Alford Auditorium
3. History of Palmer Hall and the namesake, Elwood Palmer.

4. Selection of Legacy Wall photos for this year's 25-year award recipients
5. Selection of image and copy for the "Moment in Time" features in the **Inspire**
6. History of football at CU (1896 - 1953) for a Cedars article
7. Details on the 1943 DD degree conferred on Lemuel Almy (used Trustee minutes to discover the information)
8. Volleyball team photos from the start of the sport in the early 1970's to the present. Photos were scanned.
9. Photos for the retirement recognitions of John Silvius, Lee Eimers, and Ron Walker.
10. Photos of Harold Green for the website set up in his honor upon his death.
11. History and list of all the promotional multi-media presentations prepared by CU since the first one in 1964.
12. From student handbooks, researched student dating regulations in the late 1950's to early 1960's
13. Completed a significant project on namesake dorms for a Cedars article. Included early photos of 16 namesake dorms, photos of the honorees, and the significance of the honorees. Prepared a chart.

### **Special Collections: Year's work at a glance**

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#### **A. Commemorative Bible added to Special Collections**

The year 2011 was the 400<sup>th</sup> anniversary of the printing of the first edition of the King James Bible in 1611. As part of that celebration, the Bible Museum of Goodyear, Arizona , produced and offered a full-size exact replica of the 1611 first edition. Weighing in at 30 pounds and measuring 17 ½ inches tall by 12 inches wide and 5 ½ inches thick, the replica is the exact size of the original first folio printing of the King James Bible. Through the generosity of **Greg Martin**, *Curriculum Materials Center Librarian*, and his wife Debbie , this beautifully-bound reproduction, printed on 100% rag cotton linen sheets just like the 1611 original, was donated to the Library in memory of their parents.

#### **B. New Gallery exhibit celebrates the 400<sup>th</sup> anniversary of the King James Bible**

On January 26, a new exhibit opened in the Biblical Heritage Gallery in the Center for Biblical and Theological Studies, featuring items from the Centennial Library Special Collections. The exhibit included a collection of rare King James Bible editions from the 17<sup>th</sup> and 18<sup>th</sup> centuries, the earliest from 1613, pages from the first edition, and other rare English language Bibles which were forerunners of the King James. As well, a collection of classic King James Bibles from the 20<sup>th</sup> century rounded out the exhibit. The exhibit opened in January and closed in mid-June. New approaches to graphics and text were included for the first time.

C. In addition, two other major exhibits were installed in the **Biblical Heritage Gallery** in the Center for Biblical and Theological Studies. They included the following:

- *Preserved by Hand: the Bible from Manuscript to Gutenberg [Summer]*
- *One Nation Under God: the Bible in Early America*

Supplemental exhibits in the Gallery included the following:

- *Love in any Language: John 3:16*

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**Cedarville University Archives and Special Collections  
2010/2011 Budget Report**

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Archivist stipend	\$ 9,959.00
Copier	6.80
Memberships	77.00
Archives/Special Collections items	4,059.61
<b>TOTAL</b>	<b>\$ 14,102.41</b>

archives/archives.report.2011

**Table 1**  
**CENTENNIAL LIBRARY**  
**CEDARVILLE UNIVERSITY**  
**Use Statistics**  
**2010/2011**

USE	2007/2008	2008/2009	2009/2010	2010/11
<b>BY PATRON TYPE</b>				
Student - undergraduate:	40,428	39,094	40,444	37,263
Students - graduate			482	404
Faculty	5,735	6,690	7,627	6,930
Staff	2,135	2,041	2,203	2,085
Non-college	792	856	903	1,897
Interlibrary Loan [a]	549	653	575	512 [b]
Other	959	868	1,250	546
OhioLINK patrons	10,066	10,712	5,995	7,925 [b]
<b>Total</b>	<b>60,664</b>	<b>60,914</b>	<b>59,479</b>	<b>57,562</b>
<b>BY MATERIAL TYPE</b>				
Main Collection	37,451	35,372	35,372	32,598
CMC	9,137	10,294	10,294	10,403
AV Materials	3,299	3,524	3,524	3,197
Reserve materials [c]	3,305	3,760	3,760	3,035
Other	266	410	410	1,287
OhioLINK collection	7,206	7,553	7,553	7,042 [b]
<b>Total</b>	<b>60,664</b>	<b>60,914</b>	<b>59,479</b>	<b>57,562</b>
Renewals	21,930	27,254	30,294	<b>28,436</b>
Electronic reserve uses:	7,766	7,999	7,932	11,915
ILL books received	115	72	72	79 [b]
ILL photocopy articles sent:	352	472	472	282 [b]
ILL photocopy articles recd:	536	439	439	562 [b]
Ebooks	8,356	10,034	14,182	
15,283				
<b>GRAND TOTAL USE</b>	<b>99,719</b>	<b>107,184</b>	<b>112,911</b>	<b>114,109</b>

[a] Includes only books sent, not books received nor photocopied articles sent or received. Total interlibrary loan requests handled, excluding OhioLINK, were 1,435

[b] Total interlibrary services transactions were 16,402

[c] Does not include electronic reserve use. Total Reserve usage: 14,950



**Table 2**  
**CENTENNIAL LIBRARY**  
**CEDARVILLE UNIVERSITY**  
**Library "Print" Collection**  
**2010/2011**

<b>Collection</b>	<b>2009/2010</b>	<b>Additions 2010/2011</b>	<b>Withdrawals 2010/2011</b>	<b>2010/2011 Totals</b>
Main:	149,721	4,733	-2,287	152,167
E-Books:	40,126	11,932	0	52,058
Bound Periodicals:	6,467	93	0	6,560
Microforms:	16,938	0	-27	16,911
Curriculum Materials Center:	19,284	857	-402	19,739
<b>GRAND TOTAL</b>	<b>232,536</b>	<b>17,615</b>	<b>- 2,716</b>	<b>247,435</b>

**Table 3**  
**CENTENNIAL LIBRARY**  
**CEDARVILLE UNIVERSITY**  
**Library Media Collection/Units**  
**Main and CMC**  
**2010/2011**

	<i>Added</i>	<i>Total</i>
<b>AUDIO</b>		
Tapes		1,233
Compact Disc	103	2,619
Phonorecord		509
<b>VISUAL</b>		
Slides		4,987
Filmstrips		189
Charts		94
Teaching aids/Kits	113	591
<b>AUDIO-VISUAL</b>		
Computer Software/CD-ROM	13	712
Films		98
Videotape/disc/DVD	394	4,902
<b>TOTAL</b>	<b>623</b>	<b>15,923 Units</b>

**Table 5**  
**CENTENNIAL LIBRARY**  
**CEDARVILLE UNIVERSITY**  
**Equipment/Furniture Purchases**  
**2010/2011**

DATE	NUMBER	EQUIPMENT	COST	ACCOUNT
7/7		<i>IPOD Touch</i>	258	8790
7/26		<b>Computer tables (LCC)</b>	<b>6,847</b>	<b>8790</b>
<b>7/10</b>		<b>Task chairs (LCC)</b>	<b>7,295</b>	<b>8790</b>
8/5	2	Canon EOS camera/lenses/equip.	4,913	8790
8/5		Canon EOS lenses/equip.	1,840	Video
8/5		Canon photo printer	739	Video
8/24		<b>White marker board</b>	<b>471</b>	<b>8790</b>
8/24	17	<b>Stools - fabric/reupholstering</b>	<b>3,701</b>	<b>8790</b>
<b>9/15</b>		<b>Newspaper rack</b>	<b>840</b>	8786
10/27		Video camera tripod	260	8790
11/28		Laminator	1,795	8790
		<i>Media card readers</i>	98	8790
		Telephones	140	8790
10/27		Sony DVD Player (Gallery)	45	8763
11/15		Epson printer (MediaPlex)	200	8790
1/4/11	2	<i>Apple IPod touch</i>	540	8790
1/3/11		Canon digital camera	999	Video
1/3/11	2	Stereo recorders	194	Video
4/11	2	Speakers (CMC)	288	8790
4/11		Amplifier (CMC)	369	8790
3/18		<b>3 Study tables/6 chairs</b>	<b>5,517</b>	<b>8790</b>
4/19		<i>Printer (McCoy)</i>	173	8790
	4	<b>Study room computer tables</b>	<b>436</b>	<b>8790</b>
4/14		<i>Epson printer (MediaPLEX)</i>	2,495	8790
6/1		<b>White marker board</b>	<b>494</b>	<b>8786</b>
TOTAL			\$ 40,952	

*Italics: Computer equipment:* 3,564  
**Bold: Furniture** 25,601  
Regular: AV & Office Equipment 11,787

Budget/equip2010.2011

Table 6  
CENTENNIAL LIBRARY  
CEDARVILLE UNIVERSITY  
2010/2011 Budget Summary  
Total Library Income and Expenditures

INCOME SOURCE	INCOME	EXPENDITURES
Institutional Library Budget	\$ 1,806,164.00	1,749,747.53
Additional funding (e)	42,670.00	42,670.00
Supplies (c)	15,659.05 (a)	16,284.07 (b)
Annual Video Account	3,842.72	5,862.11
Daily Receipts (d)	4,132.53	2,078.88 (d)
<b>TOTALS</b>	<b>\$1,872,468.29</b>	<b>\$1,816,642.59</b>

(a) Received beyond budgeted funds of \$12,950.00 included in the Institutional Library Budget

(b) Spent beyond budget expenditures of \$13,575.03 included in the Institutional Library Budget

(c) Total supply expenditures: \$ 29,234.07 [including budgeted funds]  
Total supply income: \$ 28,609.03 [including budgeted funds]

(d) Spent on supplies/awards/food/travel

(e)	Graduate materials funding	15,000.00
	Tech cart use credits	3,170.00
	Pharmacy materials funding	24,500.00

Fines collected:	5,842.90	Deposited in Supplies
	4,132.53	Deposited in Daily Receipts
	9,975.43	Total