Centennial Library E-News   Centennial Library

2-2000

Centennial Library E-News, February 2000

Cedarville University

CedarLINK E-News

The *CedarLINK E-News*, published 5 times during the academic year, is provided to inform about, encourage the use of, and heighten awareness about Library resources and services at Cedarville College.   Comments and questions are encouraged.

NEW ASSISTANT LIBRARY DIRECTOR APPOINTED

We are pleased to announce that **Tonya Fawcett**, who has been serving as *Acting Assistant Library Director for Reader Services*, has been officially appointed as the new *Assistant Library Director for Reader Services* as of January 1, 2000. Tonya has served as a part of the Library professional staff since 1988, first as a Reference Assistant, then as the Assistant Reference Librarian, and more recently as Reference Librarian and Coordinator of the User Education Program. She has been instrumental in the development of our web-based user education program for the freshmen general education courses. Her years of experience at the Centennial Library provide an excellent foundation for further service advancement in the Reader Services department.

NEW ELECTRONIC RESOURCES ON CEDARLINK

We continue to add more electronic databases through our partnership with OhioLINK. The following have been added since the first of the new year, with others to be added in the Spring. These resources are available through *CedarLINK*, the Library Home Page.

IT Knowledge - contains the full text of hundreds of publications, especially computer software manuals, from leading technical publishers including books from Macmillan Computer Publishing, Ziff-Davis Press, Que, New Riders, Sams.net, CRC, Coriolis/Ventana, Wordware and many more.

MathSciNet - produced by the American Mathematical Society, this database provides access to over 59 years of Mathematical Reviews and Current Mathematical Publications (from 1940 to the present). The full-text of all the reviews is available, accessing approximately 1600 current serials and journals reviewed in whole or in part.

ELECTRONIC BOOKS NOW AVAILABLE FOR "CIRCULATION"

A collection of eBooks, electronic versions of printed books, is now available at the Centennial Library through OhioLINK's arrangements with netLibrary. These electronic versions contain all the

information found in the printed version and can be viewed on-line. Users have the option of viewing a book for 15 minutes or "borrowing" it electronically for 24 hours. You may even choose to place some of your favorite titles on your personalized bookshelf for easy retrieval at a later date.

The eBooks in netLibrary fall into three categories. The **Public Collection** is available to everyone. The **Library Collection** has more than 1000 titles from the **Private Collection** that have been "purchased" by OhioLINK. The **Private Collection** can be viewed only after paying an annual fee.

It is necessary for you to register with netLibrary in order to borrow any eBooks. However, you may search and view eBooks without logging in. To register, select netLibrary from *CedarLINK*, the Library home page, click on create an account in the introductory paragraph or scroll to the bottom of the page and do the same. You only need enter the information that is in bold letters. As you scroll down you will also need to create a **User Name** and **Password**. It is important that you remember these for the next time you use netLibrary.

In addition you can perform keyword and full-text searches in the netLibrary database, similar to searching other on-line catalogs. A unique feature about eBooks is the ability to search for a specific section, or even the occurrence of specific words, in an eBook without reading through the entire book.

ON-LINE SELF-RENEWAL OF LIBRARY MATERIALS NOW AVAILABLE

Centennial Library users may now perform a one-time on-line renewal of checked-out Library materials using the *View your Circulation Record* function in the Library catalog. Self-renewal is possible for only a specified period of time; this period starts several days before an item is due and ends when an overdue notice is sent to you from the Library. Reserve materials are not included in the self-renewal function. Self-renewal will not be possible if any overdue notices have already been sent to the borrower, if the patron owes the Library money, if there is a hold on the item for another individual, if there is a block by the Library on the record, or if the item has already been renewed once.

ITAS **PERSONNEL READY TO SERVE FACULTY NEEDS**

Following a successful open house in January, with almost 60 faculty members touring the facilities, the staff of the *Instructional Technology Assistance Service* remains ready to serve the instructional technology needs of the faculty. **Carl Brandon** and **Dara Fraley**, *Production Specialist*, are prepared to answer your questions and provide assistance.   Though serving faculty needs is the priority of ITAS, the resources are also available to serve College staff needs if ITAS staff and equipment are available.   Let us remind you again of the Mission and Goals of the ITAS, and Areas of Assistance provided:

Mission:

The ***Instructional Technology Assistance Service***, part of the Centennial Library's Media Services department, is a technology support center providing skilled personnel to assist College faculty in the development and use of traditional and emerging instructional technologies.

Goals:

* Provide graphic imaging, audio, video, and document technology assistance to the College faculty.

* Provide quality multimedia equipment to enhance the effective development of instructional technology applications.

* Work in collaboration with campus faculty technology mentors and consultants to provide appropriate technical assistance for faculty working on instructional technology projects.

* Provide a library of audio and visual electronic resources which can be built into instructional technology applications.

* Offer periodic training sessions on the effective use of technology applications available in ITAS.

* Regularly update ITAS hardware and software to assure that high quality instructional technology applications can be pursued by faculty.

Areas of Assistance:

Imaging Support
> Scanning
> Digitizing
> Photo manipulation

Text and Publishing Support
> Desktop publishing
> Layout/graphics design
> Scanning
> Printing

Video Support
> Image capture
> Recording/Editing
> Duplication

Audio Integration Support
> Recording/Editing
> Sound mixing

Audio and Visual Resources
> Clip Art libraries
> Digital photography libraries

Digital audio, music, and sound effects libraries
Satellite programming access

LIBRARY SPRING BREAK AND EASTER BREAK SERVICE HOURS

The following are the public service hours for the Centennial Library for the upcoming quarter and Easter breaks. Please plan your schedules accordingly.

Spring Break:

March 10	Close at 5:00 p.m.
March 11	Closed
March 13-16	8:00 a.m.-5:00 p.m.
March 17-18	Closed
March 20	8:00 a.m.-5:00 p.m.
March 21	Resume regular hours

Easter Break:

April 21	Close at 3:00 p.m.
April 22	Closed
April 24	Closed
April 25	Resume regular hours

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