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Centennial Library E-News, February 1994

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From: LYNN A. BROCK
To: FACULTY
Date: Tuesday, February 8, 1994 9:51 am
Subject: Library E-News

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PERIODICAL HOLDINGS IN LIBRARY ON-LINE CATALOG

A number of questions have come to the Library staff about a current list of all the library's periodical holdings. We are pleased to inform you that the input of all the periodical holdings of the Centennial Library has now been completed in the on-line catalog. To search, connect to the Library catalog from the DOS menu.

Title Search:

Select the title search option and type in the title of the periodical about which you are seeking information. If it is in the library collection, the bibliographic record will appear on the screen. The box below the record will indicate the issues the library owns and in what format. There will also be an indication of the latest issue received. If you desire to see the status of recent issues, select the number in the box preceding the holdings information--usually a number 1.

Subject Search:

All periodicals in the on-line catalog have subject headings. If you desire to view all the periodical holdings of the library in a particular subject area, select the subject search option from the main menu and enter your subject followed by the word "periodical"-- e.g. education periodical. You should receive a list of the periodicals for which that subject heading was used. In the case of "education periodical," 56 titles in the library collection will be listed. By selecting any one title, you may again view the individual holdings information.

Remember, some of the library's periodical holdings are not current subscriptions. Some are canceled or no longer published, but we have retained the issues in the collection. The "discontinued" status will be indicated in the holdings box.

PROMOTIONS

Congratulations to Jan Bosma on her recent promotion to Associate Director of Library Services and Associate Professor. Jan will retain her key role in overseeing library collection development activities, but will become "second-in-command" in the library organizational structure. Jan has been at Cedarville since 1982 and has been Assistant Library Director for Collection Development since 1986.

Two other recent promotions: Patti Ashby, in her sixth year at Cedarville, has been promoted from Cataloging Librarian to Head of Technical Services with supervisory responsibility for the technical services staff. Linda Divan, who has worked in the Library for 17 years, was recently promoted to Senior Library Technical Assistant.

CEDARNET LIBRARY RESOURCES

Some additional library resources have recently been added, or will be shortly, to the Library Resources menu on CedarNet. Again, all these titles are available by choosing the Library Resources line on the CedarNet DOS menu.

New Titles:

COUNTRIES OF THE WORLD - this series, based on the U.S. Army Country Handbook covers over 106 different countries with topics including historical setting, society, environment, economy, geography, population, religion, health, agriculture, foreign relations, energy, natural resources, government, politics, and national security. Bibliographies are also included. A variety of color and black and white maps and other illustrations are also provided. These visual displays are accessed by selecting "F9 Figures" at the bottom of the screen below each entry.

ERIC Backfiles - supplements the ERIC information on the network by providing access to materials from 1966-1981.

CONTEMPORARY AUTHORS ON CD (available soon) - At your fingertips are full-text biographical and bibliographical entries from the entire Contemporary Authors series covering more than 100,000 modern writers in fiction, general non-fiction, poetry, journalism, drama, motion pictures, television, and other fields. A variety of search modes are available.

COMINDEX - an electronic index to the literature of the communication field--communication studies, rhetoric, journalism, mass communication, and speech. Allows for author, title, year, or journal search in a database of more than 19,000 references from 49 journals and annuals.

TAX TIME

On 3-day reserve at the Circulation Desk you will find the Consumer Reports GUIDE TO INCOME TAX, 1994 edition. This resource provides step-by-step instructions for preparing your 1993 tax return. Check it out if you need help.

INTERNET LIBRARY RESOURCES ON CEDARNET GOPHER

Let us encourage you to explore the information resources on the CedarNet Gopher. From the network DOS menu, select "Communications"; then from that menu select "Gopher." From that

menu are several options of significance--"Ohio Library Catalogs," "Internet Library Resources," and "Other Internet Resources." Selecting "Internet Library Resources" will lead you to a menu that includes "Electronic Books," "Library of Congress Records," and "Reference Works." If you select "Reference Works," for example, you will find the following items among others:

CIA World Fact Book 1991
Periodic Table of Elements
Roget's Thesaurus
U.S. Geographic names database
U.S. Telephone area codes
Webster's Dictionary

Try some of the other "trails" yourself. You might find some hidden "treasure."

GOVERNMENT RESOURCES

The following TELNET addresses (select "Telnet" from the DOS "Communications" menu) will provide access to the Library of Congress and the National Library of Medicine

Library of Congress	LOCIS.LOC.GOV
NLM	LOCATOR.NLM.NIH.GOV

SERVICE REMINDERS

AV Services:

The hours of the AV Services office, which provides audiovisual hardware and software and classroom AV set-ups, are 7:45 a.m. to 5:00 p.m. Monday through Friday. Service personnel are not available after 5:00 p.m. on weekdays nor on Saturdays. All set-ups for evening classes are completed by 5:00 p.m. If you, or an organization you advise, have reserved AV equipment and software for use over the weekend, that equipment should be picked up before 5:00 p.m. on Friday. Failure to do so might mean that the equipment will not be available.

AV Services policy requires at least a 24-hour notice for classroom equipment set-ups. Providing same-day service is sometimes difficult for us because daily set-up schedules are created 24 hours in advance in order to make assignments for our staff. Last minute inserts into the schedule might not be possible--we will always do our best to meet your needs. However, we do have limitations of available staff and equipment, especially computer projection equipment (LCD panels), so a reasonable lead time in notification will make it more likely that we can meet your needs. Planning ahead is becoming more critical as the use of technology in the classroom grows. If you make a last minute (same-day) request, please be understanding if there are difficulties in responding to your request.