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Centennial Library E-News, April 1994

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From: LYNN A. BROCK
To: FACULTY
Date: Friday, April 29, 1994 4:11 pm
Subject: Library E-News

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RESEARCH ASSISTANT PROGRAM BEING TESTED

The Library is investigating the purchase of an interactive computer program entitled RESEARCH ASSISTANT for load on CedarNet. This is a hypertext style program intended to help the student understand the skills necessary to write a successful research paper, to take them through the research process, and to guide them through the library research steps in particular. The user is guided through 10 steps including a number of worksheets:

- Step 1: Understand your assignment
- Step 2: Select a topic
- Step 3: Formulate a thesis
- Step 4: Library research: General reading
- Step 5: Library research: Books and bibliographies
- Step 6: Library research: Periodicals
- Step 7: Outline and first draft
- Step 8: Find supportive material
- Step 9: Review and revise
- Step 10: Put the paper into final form

You may try out a limited test version of the program loaded on CedarNet under the Windows Library icon. If you have interest in incorporating this instructional technique into your courses, please contact Ruth Martin, Reference Librarian, at 7839 or by e-mail.

STAFF NEWS

Ruth Martin, Reference Librarian, has recently been promoted to Assistant Library Director for Reader Services, replacing Judy Johnson, who will be leaving in August. Ruth, who has been at Cedarville College since July, 1991, will officially begin her new duties on September 1st.

We are pleased to announce that Lynne Funtik, currently the Assistant Librarian at Grand Rapids Baptist College and Seminary, will be joining the Centennial Library staff in July as our new Reference Librarian. Lynne has been at Grand Rapids since 1985 and prior to that had public school and public library experience.

Suzanne Harding, a current library student assistant and a graduating Cedarville College senior, will be joining the Library staff full time in June. She will be serving as Library Technical

Assistant with responsibilities in acquisitions and serials under the supervision of the Head of Technical Services.

LIBRARY MATERIALS

Book Orders

If you have submitted requests for print materials and we have ordered and received them this academic year, you will be receiving a list of those materials from Jan Bosma, Assistant Library Director for Collection Development. If you have questions, please contact Jan.

Periodical Requests

There have been several questions recently about the process for requesting consideration for the purchase of new periodical subscriptions. The initial request should go to Jan Bosma either with a personal contact or by completing a Serials Subscription Request form available from Jan. The next step is for the Library to obtain a review copy either from the requester or from the publisher. Since purchasing a periodical subscription is a longer term and potentially more costly decision than buying a book or a video, we are careful to determine the appropriateness of the title. That decision is based on the following criteria:

The periodical title represents substantial factual information directly related to the curriculum of the college or the identified needs of our students.

The periodical title is accessible through the indexing and abstracting services available through the library.

Funds are available for additional subscriptions (through new monies or through the dropping of other periodical subscriptions).

Once all the information above has been gathered, Jan will generally set up a brief interview with the requester to reach a final conclusion. Subscriptions are added on a calendar year basis--January to December. Decisions to add backfiles from previous years are made on an individual title basis.

FULL-TEXT CD-ROM NEWSPAPER ADDED

In addition to the CHRISTIAN SCIENCE MONITOR and the LOS ANGELES TIMES on CD-ROM computers in the Library near the Reference desk, we have recently added the WASHINGTON POST in CD-ROM full-text format. The service currently covers January and February of 1994. Additional months will be added as they are available.

E-NEWS CONTENT

If there are other Library resources, services, policies, procedures, or issues you would like to see presented in the CENTENNIAL LIBRARY E-NEWS, please send your suggestions to Lynn

Brock, Director of Library Services, by e-mail. We would be happy to entertain any suggestions. The May issue of E-NEWS will feature a description of the graphics services available in the Library Media Resource Center.

Centennial Library E-News
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