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Centennial Library E-News, May 1994

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From: LYNN A. BROCK
To: FACULTY
Date: Monday, May 23, 1994 2:24 pm
Subject: Centennial Library E-News

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MEDIA RESOURCE CENTER - GRAPHICS DESIGN SERVICES

The Media Resource Center on the lower level of the Centennial Library offers 3 workstations dedicated to graphics design. 486 computers with 24-bit color boards and 21-inch monitors accelerate the production of graphics materials. In addition to the graphics software packages on CedarNet, Photofinish and OmniPage are installed on the graphics computers. Photofinish provides color and graphics enhancement while OmniPage is chiefly used to scan printed copy into the computer.

The Hewlett Packard ScanJet IIC allows for scanning black and white or color images into the computer, handling image sizes from wallet-size to legal-size. The Canon video scanner provides a way to scan a video image from videotape or video floppy disk into the computer. A Canon floppy disk camera is also available if you wish to photograph 3-dimensional objects or individuals and scan those images into the computer. The images may be stored as a bitmap, GIF, TIFF, or PCX photo.

CorelDraw software is installed on one of the graphics units and offers a wide variety of graphics capabilities. The Nikon scanner makes it possible to turn your favorite academic slide materials into computer images. By inserting a slide into the scanner, the image can be translated into a bitmap, JPEG, or GIF image.

The Lasergraphics printer provides slides as an output from computer images. This allows for printing computer images directly to 35mm slide film. Kodak Ektachrome 100 or Polaroid Polachrome 35mm film produce excellent presentation slides at \$2.00 each. Color printing is available with a Hewlett Packard 500C Inkjet printer and a Tektronix Phaser II wax printer. These pieces of equipment produce excellent color overhead transparencies and add color to printed documents. The average cost is \$2.00 to \$2.50 for the HP print and \$3.00 to \$5.00 for the Tektronix color print.

A CD-ROM unit and sound board are installed on one of the graphics work stations to provide opportunities to utilize multi-media.

Tutorial assistance in the use of the graphics hardware and software is provided by the Media Resource Center staff, and Dianne Gottwals, Graphics Technical Assistant, will produce

faculty and staff materials upon request during the Fall, Winter, and Spring quarters. A two week advance notice for production projects is helpful for effective scheduling.

Use of the graphics design stations by students, faculty, and staff has increased dramatically during this academic year. All users are asked to sign up in advance and limit their use to one hour, unless an extension is approved by the Media Resource Center Supervisor. One unit is dedicated to faculty use from 8:00 a.m. to 5:00 p.m., Monday through Friday. Faculty members should also make reservations. The less demanding summer schedule might provide a good opportunity for some faculty members to get instruction on the graphics equipment and acquaint themselves with the potential of integrating graphics into classroom presentations.

If you have questions about MRC graphics design services, contact one of the following persons:

Patty Stutes, Media Resource Center Supervisor, 7852
Dianne Gottwals, Graphics Technical Assistant, 7852
Carl Brandon, Assistant Library Director for Media Services
7851

MEDIA SERVICES GRADUATION VIDEO PRODUCTION

The staff of ~~AV Services~~ will be producing videotape productions of the Senior Program, Nursing Convocation, and the Graduation exercises. Copies of each of the three productions are \$25.00 prepaid. Additional copies of each are \$22.00. Copies may be reserved by contacting the AV Services office and making the pre-payment. Library personnel will be stationed at each of the three events to take orders on-site. MasterCard and VISA will be accepted at those times. Once the productions are edited, they will be sent out for commercial duplication and delivered by mail by August 6th. If you have questions, contact Steve Brock at 7853.

ASSESSMENT

Library Mission and Goals

As part of a number of assessment activities, the Library staff has spent time in revising the Mission and Goals statement of the Centennial Library. The new statement follows.

The purpose of the staff of the Centennial Library is to model the integration of faith and learning in their service to the College community and their support of the mission of Cedarville College. Within this propose the goals of the Library are to:

1. meet the undergraduate resource needs of its academic community.
2. foster the effective use of information resources with

programs and services that communicate, make aware, and instruct.

3. provide a physical and personal environment that enhances the educational experience.

4. invest resources in the provision of adequate staff who are properly oriented, trained, developed, and evaluated.

5. participate in the broader regional, national, and international resource sharing community.

The Library faculty have also developed a number of specific objectives for each of the goals to which will be attached outcomes measurement strategies.

Graduating Senior Library Survey

As part of a graduate school project, our volunteer Assistant Reference Librarian, William Robinson, has created a graduating senior library survey as a first step in our assessment of library services. The two-page survey will gather general impressions of the library environment, library services, library collection, and library technology. The surveys have been distributed and are now being returned. We hope to make this project an annual event.

STAFF NEWS

At a May 22nd luncheon for all library staff and families, Library student assistants were honored for their contribution to the library operation. Each year, Library student assistants work over 10,000 hours in the various Library departments. In fact, over 40% of the Library's open hours of service are under the direction or supervision of our student staff. This year we honored 9 seniors for their service to the Library.

Library Dept. Quarters of Service

Kendra Byler	Circulation	7
Lance Gentry	AV Services	6
Nathan Han	Circulation	9
Suzanne Harding	Technical Services	11
Bill Jariga	Circulation	7
Heidi Krueger	Circulation	7
Hope Morse	Technical Services	10
Tim Pearson	Circulation	10
Sara Taylor	Circulation	6

SUMMER AT THE LIBRARY

The public hours for the Library for the Summer of 1994 are listed on the Library Information screens found on the Library Catalog main menu. To get to the Library Catalog main menu, select the Library Catalog from the Library Resources menu on CedarNet. Printed copies of the Summer schedule will be

In addition a # of full time staff will be needed for completely support for which more will be approved in the Fall

distributed to those involved in the Summer school programs.

The Curriculum Materials Center, the Media Resources Center, and AV Services will be available during all the Library summer hours. For those faculty intending to use media hardware and software during the summer sessions, please contact AV Services at 7853 for assistance in scheduling as you would during the Fall, Winter, and Spring quarters. Staff to assist you will be available all summer.

SERVICE REMINDER

Those faculty members with personal items ON RESERVE at the Circulation Desk should pick up those items by the end of the Quarter, June 3. If you have questions or would like some other disposition of the materials, please contact Luann Nicholas at 7840.

HAVE A GREAT SUMMER!

Centennial Library E-News
End