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From: LYNN A. BROCK To: FACULTY Date: Wednesday, October 5, 1994 1:08 pm Subject: Centennial Library E-News

Centennial Library E-News Volume 2, No. 1 October, 1994

Welcome back to another academic year and to the Centennial Library E[lectronic] News[letter]. This monthly electronic Library publication is intended to inform about, encourage use of, update, and heighten awareness about Library resources and services. Again this year, we encourage comments, feedback, and questions generated by the contents of this newsletter.

STAFF CHANGES FOR 1994/95

The Library staff for 1994/95 takes on a new character in a number of departments because of several promotions, several new staff members, and some restructuring of job responsibilities.

Two Library faculty were promoted as of September 1. Jan Bosma, formerly Assistant Library Director for Collection Development, is now Associate Director of Library Services, and Ruth Martin, formerly Reference Librarian, is now Assistant Library Director for Reader Services, replacing Judy Johnson. A staff member, Linda Divan, was promoted from Senior Library Technical Assistant to Collection Services Manager.

One new faculty member and two new staff members join the Library staff this year. Lynne Funtik joins the Library faculty as Reference Librarian, replacing Ruth Martin, who was promoted. Lynne previously served at Grand Rapids Baptist College, now Cornerstone College. Two new staff members have joined the Collection Services department. Michal Bader is the new Library Technical Assistant, and Melody Curtis is the new Collection Services Technical Assistant.

Steve Brown, formerly Associate Director for Library Systems, now occupies a new position, Senior Administrative Support Librarian.

These changes necessitated relocating the offices of a number of Library staff members. Those with new office locations this year are as follows:

Steve Brown, Senior Administrative Support Librarian	Room	146
Linda Divan, Collection Services Manager	Room	140
Ruth Martin, Assistant Director for Reader Services	Room	116
Lynne Funtik, Reference Librarian	Room	115
Luann Nicholas, Circulation Services Manager	Room	120

EXPANDED LIBRARY RESOURCES ON CEDARNET

Have you used the Library Resources on CedarNet yet this year? You will notice on the DOS menu that we now have two options--Library Resources (On-campus) and Library Resources (Off-campus). The Off-campus selection, for which we are creating a Library INTERNET GOPHER, is not yet operational. The On-campus resources have been expanded to cover over 30 indexes and reference sources. If you select that menu item, you will find the following sub-menus.

Centennial Library Catalog Journal/Magazine/Newspaper Indexes Full-Text Newspapers and Articles Atlases/Dictionaries/Encyclopedias Catalogs/Directories/Handbooks

The following Library resources are now available on CedarNet under those menus:

Journal/Magazine/Newspaper Indexes Accounting Research Index Applied Science & Technology Index Cumulative Index of Nursing and Allied Health ERIC (1966-Current) General Periodicals Index National Newspaper Index Religion Index

Full-Text Newspapers and Articles Christian Science Monitor (1994) Clarinet News (AP/Reuters) Los Angeles Times (1993-94) SIRS (Social Issues Resource Series) Washington Post (1994)

Atlases/Dictionaries/Encyclopedias Academic American Encyclopedia (Ordered - not yet available) Bible Library (Vines Dictionary) Countries of the World LOGOS Bible Atlas LOGOS Bible Software McGraw-Hill Science Encyclopedia (Available soon) On-Line Bible PC-Globe

Catalogs/Directories/Handbooks Books in Print Plus Children's Reference Plus (available in the CMC temporarily) College Catalogs (Ordered - not yet available) College Cost Explorer Company ProFile Contemporary Authors PC-SIG Software Library SAE Handbook (available in the Library only temporarily) Vital Signs: The Good Health Resource Worldwide Standards (Ordered - not yet available)

NON-NETWORKED CD-ROM RESOURCES IN THE LIBRARY

Several computerized CD-ROM resources remain on stand-alone computers in the Library near the Reference desk.

Commerce Clearing House Tax Research Service U. S. Census Data 1994 SAE Handbook Science Citation Index (demo only)

USE EDUCATION PROGRAM RESTRUCTURED

Under the leadership of Ruth Martin, the new Assistant Library Director for Reader Services, the library user education program is being restructured. Our overriding desire in the user education program is to help students become life-long learners and users in our information-rich society. The focus of this program of information literacy is that students identify the skills of information use as well as the sources of information.

For this Fall quarter, 4 ready-made assignments (or "blueprints") requiring library use are offered for adaptation to a variety of courses. Since students more readily learn skills of information use when they have a specific information need, these "blueprints" are designed with that concept in mind. Each "blueprint" has an objective along with an appropriate assignment for the application of the principle. Four "blueprints" are currently available:

Objective: To expose students to the core journals in the discipline.
 Objective: To expose students to the effective use of the Library catalog and print/non-print indexes.
 Objective: To expose students to experts in the discipline.
 Objective: To expose students to the process of constructing a relevant search strategy for on-line database searching.

If you have interest in incorporating any of these assignments into your present courses, or have suggestions for additional "blueprints," please contact Ruth Martin at 7837.

POLICY REVISION

For almost thirty years, the fine for overdue books has been 5 cents per day. That amount has lost its significance as a deterrent. In proposing a revision to the fine policy for Library users, several factors were considered: compatibility with other libraries in the area, provision of a grace factor for those who are truly absent-minded, and a stiffer penalty for those who abuse the borrowing privilege. Thus we have instituted the following changes. For materials borrowed for the normal 21-day loan period, the fine will be 25 cents per day following a 7 day grace period. In addition, the maximum fine per item and the processing fee for lost books have been raised. The fine for the late return of 3-day AV materials remains at 50 cents per day with no grace period. Overdues of all other 3-day materials will be charged at 25 cents per day with no grace period. Even though faculty members do not pay fines, we felt it important for you to understand the revision of this policy, because it will apply to members of your families who use the Library.

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