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Centennial Library E-News, May 1999

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Centennial Library E-News
Volume 6, No. 5
May, 1999

The **Centennial Library E[lectronic] News[letter]**, published 5 times during the academic year, is provided to inform about, encourage the use of, and heighten awareness about Library resources and services at Cedarville College. Comments and suggestions are encouraged.

LIBRARY FACULTY MEMBER MOVING ON

California, here I come! Ruth Martin came to the Centennial Library as a Reference Librarian in 1991. When the leadership of Reader Services became vacant in 1994, she accepted and competently assumed the responsibilities of Assistant Director for Reader Services and has helped direct the technological revolution we have experienced in that department in recent years. Ruth has now accepted a new position in the library at Christian Heritage College in San Diego, California, and will be leaving for that responsibility in July. She will assume her new duties in early August.

SUMMER AT THE LIBRARY

The public hours for the Library for the Summer of 1999 are detailed on the Library Home page, **CedarLINK**. Click on "Hours" on the side bar. Printed copies will be available at the Circulation Desk. The Curriculum Materials Center and the Media Resource Center will be available during all the Library summer hours. AV Services will be staffed Monday through Friday, 8:00 a.m. to 5:00 p.m.

For those faculty intending to use media hardware, software, or the classroom technology equipment during the summer school sessions, please contact Jonathan Shrubsole in *AV Services* at 7853 for assistance in scheduling and for technical support.

In addition, full-time staff will be available during the summer in the *Media Resource Center* and in the *Instructional Technology Assistance Service* to provide technical assistance and support. Should faculty have graphics production projects, classroom technology support projects, or instructional technology applications you would like to explore in preparation for the Fall quarter, this would be a good opportunity to get a head start on those projects. If you have questions about the resources and staff available to you, please contact Carl Brandon, Assistant Director for Media Services.

MEDIA SERVICES GRADUATION VIDEOS

The staff of Media Services and students under the direction of Professor Jim Kragel will again be preparing videotape productions of the Parents Night Program, Nursing Convocation, and the Commencement exercises. Purchase prices range from \$20 to \$30 per program with a number

of package prices and multiple copy discounts available. Copies may be reserved by contacting Dara Fraley in the Instructional Technology Assistance Service office (7848) or Jonathan Shrubsole in AV Services office (7853) and making pre-payment. MasterCard and VISA will be accepted at those times. Once the productions are edited, they will be sent out for commercial duplication and delivered by mid-Summer. If you have questions, contact Dara or Jonathan by phone or e-mail.

STAFF NEWS

On Sunday, May 2, over 80 Library staff and family members gathered for the annual **Library Recognitions Dinner**. The purpose of the dinner is to honor all those on the Library staff who had received awards during the year, to honor staff for special achievements, to present service awards to the student staff, to honor the graduating seniors with special gifts, and to thank all the Library staff for a job well done during the academic year. The following recognitions were made:

College Service Awards:

Patty Stutes, Media Resource Center Manager 10 Years

Centennial Library Distinguished Service Awards

Two Library staff members received *CERTIFICATES OF RECOGNITION FOR DISTINCTIVE SERVICE*. **Tonya Fawcett, Reference Library/User Education Coordinator** received her award in recognition of critical leadership for the development and use of the WebClip multi-media user education program and the enthusiastic advocacy of expanding information literacy initiatives. **Patty Stutes, Media Resource Center Manager**, received her award in recognition of solid leadership for the technological transformation of the Media Resource Center and her effective responses to and personal preparation for the multiplying service demands of that expanding technology. These awards include a framed certificate, recognition in the Centennial Library E-News, and a gift certificate.

Special Recognition

Ruth Martin, Assistant Director for Reader Services, who will soon be leaving to assume a new position in the library at Christian Heritage College in California, was honored for her 8 years of service to the Centennial Library.

Student Staff Library Service Awards for Quarters of Service (non-seniors)

Tim Amstutz	AV Services (6 quarters)
David Bennett	Circulation Services (3 quarters)
Chad Brickel	Circulation Services (3 quarters)
Michele Corning	Language Lab Assistant (3 quarters)
Carolyn DeHaan	Circulation Services (9 quarters)
Jeremy Frank	AV Services (3 quarters)
Chris Headings	Circulation Services (6 quarters)
Natalie Keller	Circulation Services (6 quarters)
Aaron Mercer	MRC Computer Lab Assistant (3 quarters)

Lucus Mudrey	AV Services (6 quarters)
Steve Pearson	AV Services/Circulation Services (3 quarters)
Jaya Philip	Circulation Services (4 quarters)
Susan Plummer	Curriculum Materials Center (3 quarters)
Adam Rizer	Circulation Services (4 quarters)
Joel Rose	Media Resource Center (9 quarters)
Jodi Stone	Circulation Services (4 quarters)
Laura Volpe	Circulation Services (3 quarters)
Ann Weeks	Circulation Services (4 quarters)
Sharon Wickholm	Circulation Services (4 quarters)

Senior Recognition and Service Awards

In addition to the service awards, each senior receives a leather portfolio engraved with his/her name.

Jennifer Alt	Language Lab Assistant (3 quarters)
Alex Beaujean	Circulation Services (13 quarters)
Shannah Campbell	Collection Services (16 quarters)
Jessica Carl	Media Resource Center (3 quarters)
Kathy Chevere	Language Lab Assistant (3 quarters)
Mandy Laning Conley	Media Resource Center (6 quarters)
Sarah Crawford	Media Resource Center (7 quarters)
Karen Jacobsen	Circulation Services (5 quarters)
Greg Larson	AV Services (6 quarters)
Michael Lewis	AV Services (3 quarters)
Michelle Olson	Circulation Services (5 quarters)
Erin Reagan	MRC Computer Lab Assistant (6 quarters)
Kimberly Scott	Circulation Services (11 quarters)
Paul Yuen	AV Services (3 quarters)

Top Scholar Award

A new award, the *Top Scholar Award*, was initiated this year for graduating Library student assistants. This award, which includes the presentation of a study Bible, goes to the graduating senior Library Student Assistant who has the highest grade point average. To be eligible, a student assistant must have worked at the Library for at least 3 academic quarters, and the grade point average is calculated at the end of the Winter quarter. This first annual *Top Scholar Award* was presented to *Shannah Campbell* (Collection Services) who has a grade point average of 4.0.

POLICY REMINDER: LIBRARY USE BY THE EXTENDED COLLEGE FAMILY

With the summer months approaching, please be reminded about the use of the Centennial Library by extended College family. The primary role of the Centennial Library is to provide information resources, access, and services in support of the academic program of the College. In order to fulfill that role, our first priority is to serve the students and faculty of Cedarville

College. However, we do sense a responsibility to the broader College family. According to policies established a number of years ago, faculty, staff, and student spouses and older children not employed by or enrolled at the College are welcome to use the Library within certain parameters. These spouses and children can receive borrowing privileges for Centennial Library materials. Patrons in this category must complete a registration form and receive a ***Centennial Library Courtesy Card***. A child under 18 must have the form signed by a parent accepting responsibility for the child's Library use. Children under 12 will not be registered nor have personal borrowing privileges. Since a user bar-code will be affixed to the Library card, each patron must have his/her own valid Library card in order to borrow materials. Using another family member's card or another's Cedarville College faculty/staff ID card will not be acceptable. Library privileges and user responsibilities for this category of patrons are generally the same as for Cedarville College students except that they cannot borrow materials from the Curriculum Materials Center. For complete information on these arrangements, ask at the Circulation Desk for the Centennial Library Policies brochure on College Staff.

In addition, as children are out and about more during the summer, remember that children under 12 must be accompanied by an adult when coming to the Centennial Library. Children, aged 12 through young adolescence coming into the Centennial Library unattended, should be coming with a specific purpose and the knowledge of their parents. Those children who conduct themselves inappropriately in the Library will be asked to leave.

CURRICULUM MATERIALS CENTER USE

Pursuant to the policy review item above, it is also important to remember that the ***Curriculum Materials Center*** is a resource center for Cedarville College Education faculty, elementary education majors, and secondary education majors to provide curriculum and support materials for them to investigate and use in their course work and practice teaching. The Center is NOT intended to be a library for children or young adolescents nor a "babysitter" for children while parents are involved in other Library activities. The Curriculum Materials Center, therefore, is not a substitute for the public libraries for children and young adolescents. Only Cedarville College faculty members, staff members, and students with valid College ID cards can borrow materials from the Curriculum Materials Center. CMC borrowing privileges are not extended to those with only a Centennial Library Courtesy Card.

SERVICE REMINDER

Those faculty members with personal items ON RESERVE at the Circulation Desk should pick those items up by Wednesday, June 9. If you have questions or would like some other disposition of the materials, please contact Luann Nicholas at 7840. Statistics on the use of all reserve materials will be sent by e-mail unless a paper copy is requested.

HAVE A GREAT SUMMER!

Centennial Library E-News

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